

Tips for a Smooth Remote Tutoring Session

1. Assemble your equipment:

- Computer/Laptop that is connected to the internet
- Webcam (either external or built in to the computer)
- Zoom ([Download here.](#))
- Headphones (recommended but not required)

2. Pick a location for tutoring that:

- Has a strong internet connection
 - Generally speaking, the closer to your home's internet router, the better.
 - You can test the internet speed at a particular location [here](#). (Aim for a download speed of at least 8 Mbps and an upload speed of at least 1.5 Mbps.)
- Is quiet
- Is well-lit from the front, so your face can be seen clearly
- Includes a surface with enough space for writing in a textbook or notebook
- Is consistent from week to week

3. At the time of your session:

- Plug your laptop into a charger to ensure the battery does not run out.
- Close all unnecessary windows and applications on your computer.
- Disconnect your other devices (phones, tablets, etc.) from the internet. If possible, ask other family members to do the same.
- Turn off notifications on your computer and devices.

4. If you have trouble:

- Call or text your tutor. (Make sure you exchange cell phone numbers ahead of time!)
- Ensure you have done all of the items in Step 3.
- Check Zoom for updates.
- Restart your computer.
- If the connection is still poor, your tutor may propose working without the video on or switching to another platform such as FaceTime, Skype, or Google Meet.

Questions? Email info@bespokeeducation.com.



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